

4.0 Publication Teams

This is an excerpt from the ITN Publications Policy, Section 4

4.1 Purpose & Responsibilities

ITN publications teams are working groups charged with analyzing and interpreting ITN study data and developing publications for individual studies.

The purpose of the team is to streamline the preparation and dissemination of ITN results and ensure investigators have ready access to data and ITN support resources, such as biostatistics, editing, etc. They are comprised of the study PI, select study investigators, representatives of industry partners, ITN executive and staff and other supporting individuals.

The Publication Team's responsibilities include:

- Developing and maintaining plans and timelines for publications
- Developing consensus on the interpretation study data/analyses
- Facilitating the timely preparation and group review of abstract and manuscripts
- Assigning appropriate authorship according to ITN authorship guidelines
- Review of relevant press releases

4.2 Team Membership

The Publications Team will consist of, at a minimum, the following individuals:

- Principal Investigator
- Study Chair(s) (if appl.) and other key investigators
- Industry partner representatives
- NIH Project Manager and/or ITN Clinical Operation Manager
- ITN Clinical Trials Physician
- ITN-contracted Biostatistician
- ITN BDR rep.
- ITN Publications rep.

Additional members may be appointed at the request of the PI or the ITN.

4.3 Formation & Meetings

The Publication Team for a given study must meet:

- Within two weeks before or after the initial internal release of primary study data and/or analyses
- Within two weeks before or after the initial internal release of new interim data and/or analyses
- Periodically, as required, to review publications plans and timelines